

## Course Syllabus

1	<b>Course title</b>	Research Method	
2	<b>Course number</b>	PA 1606104	
3	<b>Credit hours</b>	3 hours	
	<b>Contact hours (theory, practical)</b>	3 hours (theory)	
4	<b>Prerequisites/corequisites</b>		
5	<b>Program title</b>	Bachelor of Public Administration	
6	<b>Program code</b>	1606	
7	<b>Awarding institution</b>	University of Jordan	
8	<b>School</b>	School of Business	
9	<b>Department</b>	Public Administration	
10	<b>Course level</b>	Bachelor/ undergraduate	
11	<b>Year of study and semester (s)</b>	2023/2024 _Fall 2023	
12	<b>Other department (s) involved in teaching the course</b>	NA	
13	<b>Main teaching language</b>	English	
1	<b>Delivery method</b>	<input checked="" type="checkbox"/> Face to face learning <input type="checkbox"/> Blended <input type="checkbox"/> Fully online	
15	<b>Online platforms(s)</b>	<input checked="" type="checkbox"/> Moodle <input type="checkbox"/> Microsoft Teams <input type="checkbox"/> Skype <input type="checkbox"/> Zoom <input type="checkbox"/> Others.....	
16	<b>Issuing/Revision Date</b>	October 2022	

### 17 Course Coordinator:

Name: Dr. Diana Al-Fayez

Office hours: Sun, T, & Thu (11:30pm- 12:30pm)

Office number: 114- Building C

Mon & Thursday (11:30 am-12:30 am)

Email: d.alfayez@ju.edu.jo

**18 Other instructors:**

NA

**19 Course Description:**

This course aims at providing the students with the principles and methods of scientific research in the administrative fields. Its substance covers methods of determining and analyzing problems or subjects of studies, data collection methods, data analysis, writing and documenting final reports in a scientific way

**20 Course aims and outcomes:**

A- Aims: This course aims to develop your knowledge and understanding of research methods in public administration. It enables students to develop their scientific inquiry. It covers the fundamentals of good research design and data collection and analysis, including both qualitative and quantitative techniques, with the research question always being central.

B- Intended Learning Outcomes (ILOs):

Upon successful completion of this course, students will be able to:

- Establish a theoretical foundation for conducted scientific research in public administration and social science
- Demonstrate an understanding of the different data collection method
- Develop the abilities to determine the theoretical or logical rationale of the research problem and Identify the specific research question under investigation.
- Articulate understanding of the preparation of the literature review.
- Draw the credibility of the research
- Demonstrate improved written and oral communication skills

SLOs	SLO (1)	SLO (2)	SLO (3)	SLO (4)	SLO (5)
SLOs of the Program					
Identify main aspects of PA related to public sector management hierarchy, organizational behaviors, total quality management, and legislative and regulatory processes.	√	√	√	√	
2. Evaluate different aspects of public budgets, budgeting and fiscal policies management, and analyzing and evaluating methods of securing public funds and the techniques used by the government in managing public funds.					
3. Identify different social, economic and development issues within PA environment.	√	√		√	√
4. Identify and analyze supervisory and leadership behaviors in PA, and evaluate the ethical implications of PA	√	√	√	√	√
5. Examine contemporary concepts related to globalization, crises management, domestic product, markets, national income,	√	√	√		

international trade, and economic development.						
6. Utilize Information Technology in PA (electronic governments).	√	√	√	√	√	
7. Employ critical thinking and problem-solving skills in PA and provide scholars with effective scientific research skills and methodologies to solve problems and making decisions as potential management.	√	√	√	√	√	
8. Show effective communication and leadership skills through projects and course assignment presentations.	√	√	√	√	√	
9. Identify ethical issues in the PA context and critically discuss ethical reasoning to administration circumstances.	√	√	√	√	√	
10. Develop oral and written communication skills using appropriate technologies to elaborate information related to PA.					√	

## 21. Topic Outline and Schedule:

Week	Lecture	Topic	Intended Learning Outcome	Learning Methods (Face to Face/Blended/ Fully Online)	Platform	Synchronous / Asynchronous Lecturing	Evaluation Methods	Resources
1	1.1	Course introduction & Syllabus Distribution		Face to Face	Class Room #9	Synchronous lecturing	=====	Course Syllabus
	1.2	Course introduction		Face to Face	Class Room #9	Synchronous	=====	Course Syllabus

		& Syllabus Distribution				lecturing		
	3.1	Course introduction & Syllabus Distribution		Face to Face	Class Room #9	Synchronous lecturing	=====	Course Syllabus
2	2.1	The purpose of Research		Face to Face	Class Room #9	Synchronous lecturing	Exam & Discussion Questions	Chapter 1
	2.2	The purpose of Research		Face to Face	Class Room #9	Synchronous lecturing	Exam & Discussion Questions	Chapter 1 & PPT on eLearning
	2.3	The purpose of Research		Face to Face	Class Room #9	Synchronous lecturing	Exam & Discussion Questions	Chapter 1 & PPT on eLearning
3	3.1	Measurement		Face to Face	Class Room #9	Synchronous lecturing	Exam & Discussion Questions	Ch.5& PPT on eLearning
	3.2	Measurement		Face to Face	Class Room #9	Synchronous lecturing	Exam & Discussion Questions	Ch.5& PPT on eLearning
	3.3	Measurement		Face to Face	Class Room #9	Synchronous lecturing	Exam & Discussion Questions	Ch.5& PPT on eLearning

4	4.1	Literature Review		Face to Face	Class Room #9	Synchronous lecturing	Exam & Discussion Questions	(Ch. 3) & PPT on eLearning
	4.2	Literature Review		Face to Face	Class Room #9	Synchronous lecturing	Exam & Discussion Questions	(Ch. 3) & PPT on eLearning
	4.3	Literature Review		Face to Face	Class Room #9	Synchronous lecturing	Exam & Discussion Questions	(Ch. 3) & PPT on eLearning
5	5.1	Literature Review		Face to Face	Class Room #9	Synchronous lecturing	Exam & Discussion Questions	(Ch. 3)
	5.2	Literature Review		Face to Face	Class Room #9	Synchronous lecturing	Exam & Discussion Questions	(Ch. 3) & PPT on eLearning
	5.3	Literature Review		Face to Face	Class Room #9	Synchronous lecturing	Exam & Discussion Questions	(Ch. 3) & PPT on eLearning
6	6.1	Sampling		Face to Face	Class Room #9	Synchronous lecturing	Exam & Discussion Questions	(Ch. 6) & PPT on eLearning
	6.2	Sampling		Face to Face	Class Room #9	Synchronous	Exam & Discussion	(Ch. 6) & PPT

						s lectur ing	n Question s	on eLearni ng
	6.3	Sampling		Face to Face	Class Room #9	Synch ronou s lecturi ng	Exam & Discussio n Question s	(Ch. 6) & PPT on eLearni ng
7	7.1	Sampling		Face to Face	Class Room #9	Synch ronou s lecturin g	Exam & Discussio n Question s	(Ch.6) & PPT on eLearni ng
	7.2	Sampling		Face to Face	Class Room #9	Synch ronou s lecturin g	Exam & Discussio n Question s	((ch.6) & PPT on eLearni ng
	7.3	Sampling		Face to Face	Class Room #9	Synch ronou s lecturi ng	Exam & Discussio n Question s	(Ch. 6) & PPT on eLearni ng
8	8.1	Quantitative Research Design		Face to Face	Class Room #9	Synch ronou s lecturin g	Exam & Discussio n Question s	(Ch.4&7 ) & PPT on eLearni ng
	8.2	Quantitative Research Design		Face to Face	Class Room #9	Synch ronou s lecturin g	Exam & Discussio n Question s	(ch.4&7) & PPT on eLearni ng

	8.3	Quantitative Research Design		Face to Face	Class Room #9	Synchronous lecturing	Exam & Discussion Questions	(ch.4&7) & PPT on eLearning
9	9.1	Quantitative Research Design		Face to Face	Class Room #9	Synchronous lecturing	Exam & Discussion Questions	(Ch.4&7) & PPT on eLearning
	9.2	Quantitative Research Design		Face to Face	Class Room #9	Synchronous lecturing	Exam & Discussion Questions	(Ch.4&7) & PPT on eLearning
	9.3	Quantitative Research Design		Face to Face	Class Room #9	Synchronous lecturing	Exam & Discussion Questions	(ch.4&7) & PPT on eLearning
10	10.1	Quantitative Research Design		Face to Face	Class Room #9	Synchronous lecturing	Exam & Discussion Questions	(Ch. 4&7) & PPT on eLearning
	10.2	Quantitative Research Design		Face to Face	Class Room #9	Synchronous lecturing	Exam & Discussion Questions	(Ch. 4&7) & PPT on eLearning



	10.3	Quantitative Research Design		Face to Face	Class Room #9	Synchronous lecturing	Exam & Discussion Questions	(ch.4&7) & PPT on eLearning
11	11.1	Qualitative Research Design		Face to Face	Class Room #9	Synchronous lecturing	Exam & Discussion Questions	(ch.11) & PPT on eLearning
	11.2	Qualitative Research Design		Face to Face	Class Room #9	Synchronous lecturing	Exam & Discussion Questions	(ch.11) & PPT on eLearning
	11.3	Qualitative Research Design		Face to Face	Class Room #9	Synchronous lecturing	Exam & Discussion Questions	(ch.11) & PPT on eLearning
12	12.1	Qualitative Research Design		Face to Face	Class Room #9	Synchronous lecturing	Exam & Discussion Questions	(ch.11) & PPT on eLearning
	12.2	Qualitative Research Design		Face to Face	Class Room #9	Synchronous lecturing	Exam & Discussion Questions	(ch.11) & PPT on eLearning

	12.3	Qualitative Research Design		Face to Face	Class Room #9	Synchronous lecturing	Exam & Discussion Questions	(ch.11) & PPT on eLearning
13	13.1	Qualitative Research Design		Face to Face	Class Room #9	Synchronous lecturing	Exam & Discussion Questions	(ch.11) & PPT on eLearning
	13.2	Qualitative Research Design		Face to Face	Class Room #9	Synchronous lecturing	Exam & Discussion Questions	(Ch.11) & PPT on eLearning
	13.3	Qualitative Research Design		Face to Face	Class Room #9	Synchronous lecturing	Exam & Discussion Questions	(ch.11) & PPT on eLearning
1	14.1	Writing workshop		Face to Face	Class Room #9	Synchronous lecturing	Project	
	14.2	Writing workshop		Face to Face	Class Room #9	Synchronous lecturing	project	



	14.3	Writing workshop		Face to Face	Class Room #9	Synchronous lecturing	project	
15	15.1	Review		Face to Face	Class Room #9	Synchronous lecturing	Exam & Discussion Questions	
	15.2	Review		Face to Face	Class Room #9	Synchronous lecturing	Exam & Discussion Questions	
	15.3				Class Room #9			

## 22 Evaluation Methods:

Opportunities to demonstrate achievement of the SLOs are provided through the following assessment methods and requirements:

Evaluation Activity	Mark	Topic(s)	Period (Week)	Platform
Midterm Exam	30%	Module-1-3	Week #8	Class room
Final Exam	50%	Module 1-6	Week#16	Class room
Participation	5%	Module1-6	Over the semester	Class room
Group Project	15%	Module 1-6	Week #10	eLearning

## 23 Course Requirements

**(e.g: students should have a computer, internet connection, webcam, account on a specific software/platform...etc):**

Computer/ Smartphone, internet connection, eLearning account



## 24 Course Policies:

### Attendance policies:

- Students are not allowed to miss more than 15% of the classes during the semester. Failing to meet this requirement will be dealt with according to the university disciplinary rules.
- Repeated tardiness and early departures from class is not acceptable. If you know you will not be able to attend class for personal or work-related reasons, make sure you inform me in advance, connect with your classmates for notes, and submit any assignments due.

### Absences from exams and submitting assignments on time:

- All assignments must be submitted before or on time, Late submission will not be accepted except in the cases of serious circumstances. Make up exams will be held for those students having permission from the deputy dean for students' affairs

### Honesty policy regarding cheating, plagiarism, misbehavior:

- All students' work must be original and contributing sources must be appropriately cited. Cheating, Plagiarism, and other academic dishonesty will be dealt with according to the university disciplinary rules

## 25 References:

### A- Required book(s), assigned reading and audio-visuals:

Pajo, Bora (2017). An introduction to research methods: A hands on approach. Sage Publication. London, UK

### B- Recommended books, materials, and media:

Babbie, Earl. The practice of social science research. 14th Ed. Cengage Learning, 2015. (13th edition is acceptable)

## 26 Additional information:



Name of Course Coordinator: Diana Al-Fayez-----Signature: ---DF----- Date: October, 2023-----
Head of Curriculum Committee/Department: ----- Signature: ----- ---
Head of Department: ----- Signature: ----- -
Head of Curriculum Committee/Faculty: ----- Signature: ----- -
Dean: ----- Signature: -----